



SAINTS PETER & PAUL CATHOLIC HIGH SCHOOL

HEALTH AND SAFETY COMMITTEE

1. Name of the Committee

The name of the committee will be 'Health and Safety Committee'.

2. Members

Chair: Damian Curzon Governor

Other members: Stuart Evans Director of Finance and Resources
Peter Crank Site Manager
Geoff Golson Governor
Alan Bell Staff Governor

Clerk Steven Douglas

3. Quorum

A minimum of three governors must attend each meeting of the committee.

4. Election of Chair

The committee will elect a chair at its first meeting in the academic year.

5. Meetings

The committee will normally meet at least once a term but may meet at other times as necessary.

The committee will report back to the full governing body at least once per term and copies of the minutes will be circulated to all governors.

Minutes will be taken by the Clerk to the Governors.

6. Review

The terms of reference will be reviewed annually by the committee and recommendations made to the full governing body.

7. Terms of Reference

The committee is responsible to the governing body under the following terms of reference:

HEALTH AND SAFETY COMMITTEE

The Governing Body agreed that this committee should have delegated powers to carry out the following activities and to report its decisions to the governing body:

- To maintain an overall assessment of the key school health and safety risks from which priorities for action are set and reviewed annually; where there is signification risk to ensure action is taken to mitigate such risk
- To set and review health and safety performance objectives and improve health and safety management and maintain a positive health and safety culture
- To review and endorse policy, strategy and other health and safety performance standards before approval by the Resources Committee
- To review performance indicators, investigations of signification incidents/failures and progress with addressing the significant findings of audits and inspections
- To monitor and review the adequacy and implementation of health and safety-related training, awareness and competency standards
- To monitor and review the adequacy of the schools arrangements for communication, consultation and co-operation on health and safety matters
- To establish specialist health and safety sub committees and groups as appropriate
- To consider reports that recognised trade union safety representatives may wish to submit
- To submit an annual report to Resources Committee summarising the committees work.

REPORTS TO:

- Resources Committee