



SAINTS PETER AND PAUL
CATHOLIC HIGH SCHOOL

JOB DESCRIPTION

TEACHER OF RELIGIOUS EDUCATION

JOB PURPOSE;

To ensure that all students attending lessons in your subject have an enjoyable experience that allows them to make progress within your area.

1. Learning and Teaching

- 1.1 Plan work in line with curriculum team schemes for learning, examination syllabuses and National Curriculum programmes of study using the correct departmental documentation and procedures.
- 1.2 Work effectively with all support staff e.g. learning mentors and teaching assistants who are attached to individuals or teaching groups.
- 1.3 Find out what students already know and understand in order to inform planning and enable progression.
- 1.4 Set clear and appropriate learning objectives and outcomes, explain them at the start of lessons, refer to them throughout and review them at the end involving students throughout.
- 1.5 Actively pass on knowledge and understanding of the key concepts and processes of the curriculum.
- 1.6 Use creativity, imagination and a variety of teaching styles to motivate, challenge and support all students.
- 1.7 Reward students for their effort and achievement in line with whole school and departmental policies.
- 1.8 Have high expectations of all students and show a commitment to every student's success.
- 1.9 Follow whole school and departmental procedures for behaviour for learning.

2. Assessment, Recording and Reporting

- 2.1 Maintain records of lesson planning and review in line with departmental policy.
- 2.2 Help students to evaluate their own work and that of others and involve them in setting future learning objectives.
- 2.3 Mark, monitor and return work, in line with whole school and departmental policy, giving useful oral and written feedback and setting future targets for improvement.
- 2.4 Complete clear and meaningful reports in line with whole school and departmental guidelines.
- 2.5 Meet all report deadlines within the whole school reporting cycle.
- 2.6 Be familiar with SEN Code of practice and keep appropriate records.

3. Pastoral Work

- 3.1 Undertake the role of a progress tutor as and when required, following whole school guidance on the role of the progress tutor
- 3.2 Monitor the social and academic progress of students in the tutor group.
- 3.3 Liaise with the Progress Leader regarding the social and academic progress of students in the tutor group.
- 3.4 Promote good attendance and punctuality.
- 3.5 Attend all Year Team meetings.

4. Professional Standards

- 4.1 Support the Catholic Ethos of the school.
- 4.2 Positively promote the value of your subject to the whole school community.
- 4.3 Treat all members of the school community, colleagues and students, with respect and consideration.
- 4.4 Set a good example to students in terms of appropriate dress, standards of punctuality and attendance.
- 4.5 Promote the aims of the school by attendance at and participation in events such as open evenings, options evenings etc as and when required.
- 4.6 Take responsibility for your own professional development and participate in staff training when provided.
- 4.7 Follow all whole school and departmental policies.
- 4.8 Attend all meetings as appropriate to your responsibilities.
- 4.9 Undertake duties as described in whole school and departmental policies.
- 4.10 Ensure that all deadlines are met as published in the school calendar.
- 4.11 Undertake professional duties which may be reasonably required by senior leadership.
- 4.12 Always take responsibility for matters relating to Health and Safety.

Responsible to:	Director of Faculty
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