

Saints Peter and Paul Catholic College

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Dear Parents/Carers,

Across the country schools are being encouraged to prepare for a wider range of emergency situations additional to our Fire drill which your child will be familiar with.

Whilst we do not have any information indicating any of the events below are likely to happen, guidance states that the types of emergencies schools should have planned responses for include:

- An incident in the local community
- Release of a hazardous substance
- A hazard on site
- A threat to the safety of students

In the coming weeks we will be doing a 'Lockdown' drill which will test our ability to respond to any incidents of this type. In many ways this is similar to a fire procedure where there are set steps to take within school to ensure that everyone's safety and welfare is secured. Also, just like with fire procedures, the school will be regularly practising the procedure to test it.

On the first occasion, the drill is more of a test of how our Senior Emergency Management team will respond to an emergency scenario and students are likely to see very little action. Students have been informed during assemblies and by Form tutors what they need to do. It is planned to take approximately 15 minutes and students will be required to:

- respond as planned to the emergency management plan signal by remaining or returning to classrooms
- wait silently and patiently for instructions from staff
- respond calmly and promptly if given instructions

In the unlikely event of a lockdown situation (which is not a drill) we would notify parents/carers, where possible, via the school website and text alert. The school will notify parents that a lockdown has ended via the website and text alert, which will also contain information on the next steps to be taken.

Many thanks for your continued support

Mrs Danielle Scott

Head of School