



SAINTS PETER & PAUL
CATHOLIC COLLEGE

Saints Peter and Paul Catholic College



A Specialist Sports College

ASTHMA POLICY

COLLEGE MISSION STATEMENT

Saints Peter and Paul Catholic College is a community where all are valued as children of God with gifts and talents to develop and share with our world:

Inspired by the Spirit of God we strive to:

- **Be a community where we always behave in a way which respects the dignity of each person.**
- **Provide a learning culture which challenges all to achieve their potential.**
- **Promote the growth, health and wellbeing of all through high quality enriching experiences in a safe and secure environment.**
- **Support all members of the College community and celebrate their achievements.**
- **Nurture the journey of faith and discovery of each individual; enabling all to take their places in our diverse society as confident Christian citizens, alive with the love of God.**

Leadership Team Member: Anne Cleary

Governor: Geoff Golson

Date: APRIL 2016

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Section 1: Background and roles and responsibilities

1.0 Background

- 1.1 Asthma is the most common chronic condition, affecting one in eleven children. On average, there are two children with asthma in every classroom in the UK. Children should have their own asthma reliever at college to treat symptoms and for use in the event of an asthma attack. If they are able to manage their asthma themselves they should keep their asthma reliever on them, and if not, it should be easily accessible to them.
- 1.2 Students at college with medical conditions, including asthma, should be properly supported so that they have full access to education, including College trips and physical education.
- 1.3 Section 100 of the Children and Families Act 2014 places a duty on governing bodies of maintained schools, proprietors of academies and management committees of PRUs to make arrangements for supporting pupils at their College with medical conditions, which includes asthma.
- 1.4 This College Asthma policy is a stand-alone policy, however it complements the [‘Supporting Pupils at College with Medical Conditions Policy’](#)

2.0 Scope

- 2.1 This Policy is designed to ensure that:
 - The College recognises that asthma is a widespread, serious but controllable condition affecting many pupils at the College.
 - Pupils at College with asthma, will be properly supported to ensure they:-
 - have full access to education, including College trips and physical education.
 - can play a full and active role in College life, remain healthy and achieve their academic potential;
 - Staff who come into contact with pupils with asthma are provided with training on asthma awareness from the College nurse. Training is updated once a year.
 - Supply teachers and new staff are also made aware of the policy.

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3.0 Roles and Responsibilities

3.1 Governing Bodies

3.1.1 It is the responsibility of Governing Bodies to ensure that arrangements are in place to support pupils with asthma. In doing so they should ensure that such children can access and enjoy the same opportunities at College as any other child. In order to do so they should ensure that:-

- Adequate resources are made available for the implementation of the Policy;
- There are suitable arrangements at College to work in partnership and to generally adopt acceptable practices in accordance with the Policy;
- They take into account that asthma can affect quality of life and may be life-threatening;
- The focus is on the needs of each individual child and how their asthma impacts on their College life;
- In making their arrangements they give parents and pupils confidence in the College's ability to provide effective support for managing asthma in College;
- The College demonstrates an understanding of how asthma impacts on a child's ability to learn, as well as increase their confidence and promote self-care;
- That staff are properly trained to provide the support that pupils need; and
- That written records are kept of all asthma relievers administered to pupils.

3.2 Head teachers

3.2.1 Head teachers are responsible for implementing this policy and developing with health care professionals, when appropriate, Self-Management Plans to ensure that relevant staff have sufficient resources, including training, to support pupils

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with asthma. Self-Management Plans will not be prepared for every child or young person with asthma but may be appropriate in some cases.

3.2.2 Furthermore Head teachers will need to ensure that there is effective coordination and communication with relevant partners, professionals, parents and the pupils.

3.2.2 Through the 'named person' for supporting pupils at College with medical conditions Head teachers should ensure that:

- The College has an asthma policy, which is made available to staff and parents/carers;
- Ensure that the Head teacher signs the agreement for the College to administer the asthma reliever (see appendix 'B');
- All staff should receive 'Asthma Awareness' training to support children with asthma. This training includes induction arrangements for new staff and must be refreshed every 12 months;
- Liaise between interested parties – College staff, College nurses, parents/carers, governors, the College health service and pupils;
- All relevant staff are made aware of the child's asthma including any requirement for the child to participate in outside the classroom activities where appropriate;
- Supply teachers are briefed;
- Risk assessments have been carried out for College visits, holidays, and other College activities outside of the normal timetable;
- Procedures are in place to cover any transitional arrangements between schools for any medical issues relating to the child's asthma;
- For children starting at the College, necessary arrangements are in place in time for the start of the relevant College term so that they start at the same time as their peers;
- Self-Management Plans are monitored including identifying pupils who are able to take their own asthma relievers on agreement with parents/carers;
- Procedures are in place for the management of accepting, storing and administering asthma reliever ;

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- Arrangements are made for the purchase and management of salbutamol inhalers and spacers if purchased by the College for use in an emergency;
- Communicate to all staff what to do in an emergency and what constitutes an emergency in accordance with Asthma Management Chart (see appendix 'J');
- Complete and maintain the Asthma Register (see appendix 'I'); and
- Ensure that staff are trained annually in Asthma Awareness. Asthma Awareness Training is provided through the College Nursing Service but must be booked.

3.2.3 Administration of Asthma Reliever

Children with asthma are likely need to take their asthma reliever during the College day at some point during their time in a College or setting. Head teachers are also responsible for the management of accepting, storing and administering any asthma reliever, which can be completed by ensuring that,

- a) Consent is obtained to administer asthma reliever from parents (see appendix 'A') *Please note that lack of a completed parental consent form should not preclude the administration of an asthma reliever if prescribed for a child/young person;*
- b) As agreed with parents, any administration of asthma relievers must be recorded (see appendix 'D');
- c) Asthma relievers should always be stored appropriately, but must be easily accessible to the child in case of an emergency;
- d) As part of the signed agreement with parents, taking action to ensure that asthma reliever is administered;
- e) Ensuring that all parents and all staff are aware of the policy and procedures for dealing with medical needs;
- f) Ensuring that the appropriate systems for information sharing are followed;

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- g) Schools should only accept asthma relievers from parents that are in date, labelled and have been prescribed by a doctor or asthma nurse prescriber;
- h) Asthma relievers should always be provided in the original container as dispensed by a pharmacist. It must include the prescriber's instructions for administration, child's name and dosage; and
- i) Asthma relievers should be easily accessible in an emergency.

3.3 College staff

3.3.1 College staff should receive sufficient and suitable training before they take on responsibility to support children with medical conditions. Every member of College staff should know what to do and respond accordingly when they become aware that a pupil with a medical condition needs help.

3.3.2 College staff may be asked to provide support to pupils with asthma, including the administering of asthma relievers, although they cannot be required to do so. Although administering medicines including asthma relievers is not part of teachers' professional duties, they should take into account the needs of pupils with asthma and the duty of care they have towards the pupils that they teach.

3.3.3 All College staff have a responsibility to:

- Understand the College asthma policy;
- Know which pupils they come into contact with have asthma;
- Know what to do in an asthma attack (see appendix 'J');
- Allow pupils with asthma immediate access to their asthma reliever
- Inform parents/carers if their child is using their asthma reliever more than they usually would;
- Ensure pupils have their asthma reliever with them when they go on a College trip or out of the classroom;
- Ensure pupils who have been unwell catch up on missed College work;
- Be aware that a pupil may be tired because of night-time symptoms;
- Keep an eye out for pupils with asthma experiencing bullying;

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- Liaise with parents/carers, the College nurse and special educational needs; and
- Contact Coordinators or Learning Support & Special Educational Needs Department if a child is falling behind with their work because of their asthma.

3.4 PE teachers

3.4.1 PE teachers have a responsibility to:

- Understand asthma and the impact it can have on pupils. Pupils with asthma should not be forced to take part in activity if they feel unwell. They should also not be excluded from activities that they wish to take part in if their asthma is well controlled;
- Ensure pupils have their asthma reliever with them during activity or exercise and are allowed to take it when needed;
- If a pupil has asthma symptoms while exercising, allow them to stop, take their asthma reliever;
- Remind pupils with asthma whose symptoms are triggered by exercise to use their asthma reliever 10 minutes pre-exercise; and
- Ensure pupils with asthma always warm up and down thoroughly.

3.5 College nurses

3.5.1 Every College has access to College nursing services. College nurses can help to:

- Support staff implementing a child's Self-Management Plan; and
- When requested provide specialist asthma awareness training to Schools. This must be repeated every 12 months.

3.6 Pupils

3.6.1 Pupils have a responsibility to:

- Treat all pupils equally;
- Let any pupil having an asthma attack take their asthma reliever (usually blue) and ensure a member of staff is called;

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- Tell their parents/carers, teacher or PE teacher when they are not feeling well;
- Treat asthma relievers with respect;
- Know how to gain access to their asthma reliever in an emergency; and
- Know how to take their own asthma reliever.

3.6.2 Asthma relievers for pupils with asthma need to be readily available. Pupils who are mature enough can look after their own asthma relievers (see 5.0 below). They should always be available during physical education classes and outdoor learning.

3.7 Parents/carers

3.7.1 Parents/carers have a responsibility to:

- Tell the College if their child has asthma;
- Inform the College about the asthma reliever their child may require during College hours;
- Inform the College of any asthma reliever the child may require while taking part in College including any trips and other out-of-College activities such as College team sports;
- Tell the College about any changes to their child's asthma treatment including what they take and how much;
- Inform the College of any changes to their child's asthma (for example, if their symptoms are getting worse or they are sleeping badly due to their asthma);
- Ensure their child's asthma reliever/packaging (and spacer where relevant) is labelled with their name. Asthma relievers should always be provided in the original container as dispensed by a pharmacist or in a container as dispensed and labelled again by a pharmacist. It must include the prescriber's instructions for administration, child's name and dosage and storage. Spacers should be labelled with the child's name, rather than a pharmacy label;
- Provide the College with a spare asthma reliever and spacer labelled with their child's name;

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- Ensure that their child's asthma reliever and the spare is within its expiry date;
- Ensure their child catches up on any College work they have missed; and
- Ensure their child has regular asthma reviews with their doctor or asthma nurse.

Section 2: Asthma Management

4.0 Storing Asthma Relievers

- 4.1 Children should know where their own asthma relievers are stored and be able to access them.
- 4.2 Staff should store and assist if necessary administration of asthma relievers that have been prescribed for an individual child or a salbutamol inhaler that has been purchased by the College for use in an emergency.
- 4.3 The inhaler and spacers for salbutamol inhalers must be kept in a safe and suitably central location in the College, such as the College office, classroom or staffroom, which is known to all staff, and to which all staff have access at all times. The inhaler and spacer should not be locked away.

5.0 Self-Management

- 5.1 After agreement with parents it is good practice to support and encourage children, who are able and competent to do so, to take responsibility to manage their own asthma reliever from a relatively early age and Schools should encourage this.
- 5.2 The age at which children are ready to take care of, and be responsible for, their own asthma reliever, varies. As children grow and develop they should be encouraged to participate in decisions about their medicines and to take responsibility. This should be documented in the Self-Management Plan after discussion health care professionals and parents where appropriate.
- 5.3 A pupil can self-administer their asthma reliever if there is written parental consent and this is agreed with the doctor or asthma nurse and head teacher. Younger children or those not mature enough to self-administer asthma reliever will be supported by the College with the administration of their asthma reliever.

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6.0 Record keeping

- 6.1 At the beginning of each College year or when a child joins the College, parents/carers are asked if their child has any medical conditions including asthma on their enrolment form. The College can use this information to complete an 'Asthmas Register' (see appendix 'I').
- 6.2 The College shall have a request from the parent for the College to administer asthma relievers to their child (see appendix 'A'). The administration of asthma reliever should only be conducted in accordance with parental agreement and as set out in the Self-Management Plan where appropriate.
- 6.3 Where pupils are considered competent to carry and administer, parental permission must be sought (see appendix 'C').
- 6.4 Where pupils self-administer or where a member of staff administers, a record should be made following each administration of asthma relief on Child Asthma Administration Record (see the Appendix 'D') when requested by the student.
- 6.5 Receipt of asthma relievers must be logged and an entry made when returned to parents (see Appendix 'D')

7.0 Disposal of Asthma Relievers

- 7.1 Staff should not dispose of asthma relievers that have been prescribed for a pupil. Parents are responsible for ensuring that date-expired or unused asthma relievers are returned to a pharmacy for safe disposal. They should also collect asthma relievers held at the end of each term. If parents do not collect all asthma relievers, they should be taken to a local pharmacy for safe disposal. A written record should be kept and parents informed.
- 7.2 If the college needs to dispose of a salbutamol inhaler that it has purchased for emergency use, then this should be taken by the college to the pharmacy for safe disposal.

8.0 Exercise and activity – PE and games

- 8.1 Taking part in sports, games and activities is an essential part of College life for all pupils. All teachers know which children in their class have asthma and all PE teachers at the college are aware of which pupils have asthma from the college's asthma register.
- 8.2 Pupils with asthma are encouraged to participate fully in all PE lessons. PE teachers will remind pupils whose asthma is triggered by exercise to take their asthma reliever 10 minutes pre-exercise, and to thoroughly warm up and down

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before and after the lesson. It is agreed with PE staff that each pupil's asthma reliever will be labelled and kept in a box at the site of the lesson, unless they are carrying their own. If a pupil needs to use their asthma reliever during a lesson they will be encouraged to do so.

- 8.3 Classroom teachers follow the same principles as described above for games and activities involving physical activity. Pupils with asthma are encouraged to participate fully in all PE lessons. When pupils self-administer they should be encouraged to tell a member of staff and then the administration can be recorded.

9.0 Day trips, College visits and after College clubs

- 9.1 There has been a large emphasis in recent years on increasing the number of children and young people involved in day trips and College visits. The health benefits of exercise are well documented and this is also true for children and young people with asthma. It is therefore important that the College involve pupils with asthma as much as possible in day trips, College visits and after College clubs.

- 9.2 PE teachers, classroom teachers and out-of hours College sport coaches are aware of the potential triggers for pupils with asthma when exercising, tips to minimise these triggers and what to do in the event of an asthma attack. Each educational visit will require a risk assessment to cover the risks associated with a child going on the trip, which will require sufficient notice and planning to ensure any risks can be mitigated. No individual child or young person's details are to be put onto Evolve. The Asthma Management Chart (see appendix 'J') should be taken on College trips and also the Self-Management Plan for individual children where one is in place.

- 9.3 There should be sufficient members of staff accompanying children or young people with asthma for day trips, College visits or after College clubs; should have completed the asthma awareness training within the last 12 months.

10.0 College environment

- 10.1 The College does all that it can to ensure the College environment is favourable to pupils with asthma. The College does not keep furry or feathery animals and has a definitive no-smoking policy. As far as possible the College does not use chemicals in science and art lessons that are potential triggers for pupils with asthma. For any concerns regarding pupils with asthma the Asthma Management Chart should be followed unless the child has a separate Self-Management Plan.

11.0 Making the College asthma-friendly

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11.1 The College ensures that all pupils understand asthma. Asthma can be included in the National Curriculum Key Stages 1 and 2 in science, design and technology, geography, history and PE.

12.0 When a pupil is falling behind in lessons

12.1 If a pupil is missing a lot of time at College or is always tired because their asthma is disturbing their sleep at night, the class teacher will initially talk to the parents/carers to work out how to prevent their child from falling behind. If appropriate, the teacher will then talk to the College nurse and special education needs coordinator about the pupil's needs.

12.2 The College recognises that it is possible for pupils with asthma to have special education needs due to their asthma.

13.0 Asthma attacks

13.1 All staff who come into contact with pupils with asthma know what to do in the event of an asthma attack.

13.2 In the event of an asthma attack the College follows the Asthma Management Chart attached in Appendix I. This procedure be visibly displayed in the staffroom and every classroom.

14.0 Keeping Salbutamol Inhalers (Asthma Attack) for use in Emergencies

14.1 From 1st October 2014 the Human Medicines (Amendment) (No. 2) Regulations 2014 will allow Schools to keep salbutamol inhalers for use in emergencies.

14.2 The emergency salbutamol inhaler should only be used by children, for whom written parental consent for use of the emergency inhaler has been given (Appendix F), who have either been diagnosed with asthma and prescribed an inhaler/reliever, or who don't have a diagnosis of asthma but have been prescribed an asthma inhaler/reliever. The emergency inhaler can be used if the pupil's prescribed asthma reliever is not available (for example, because it is broken, or empty).

14.3 Salbutamol is a relatively safe medicine, particularly if inhaled, but all medicines can have some adverse effects. Those of inhaled salbutamol are well known, tend to be mild and temporary and are not likely to cause serious harm. The child may feel a bit shaky or may tremble, or they may say that they feel their heart is beating faster.

14.4 The main risk of allowing Schools to hold a salbutamol inhaler for emergency use is that it may be administered inappropriately to a breathless child who does

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not have asthma. It is essential therefore that Schools ensure that the inhaler is only used by children who have asthma or who have been prescribed an asthma reliever and for whom written parental consent has been given.

14.5 Keeping an inhaler for emergency use will have many benefits. For identifying an asthma attack and emergency procedures it could prevent an unnecessary and traumatic trip to hospital for a child, and potentially save their life. Parents are likely to have greater peace of mind about sending their child to College. However, this is a discretionary power enabling Schools to do this if they wish.

14.6 In order to use salbutamol inhalers the college should:-

- a) Have a register of children in the College that have been diagnosed with asthma or prescribed an inhaler/ reliever, a copy of which should kept with the emergency inhaler (see appendix 'I')
- b) Have written parental consent for use of the emergency inhaler (see appendix 'G')
- c) Ensure that the emergency inhaler is only used by children with asthma or prescribed a reliever inhaler with written parental consent for its use
- d) Ensure that appropriate support and training for staff is provided in the use of the emergency inhaler in line with the Schools wider policy on supporting pupils with medical conditions
- e) Maintain records of use of the emergency inhaler and informing parents or carers that their child has used the emergency inhaler and follow Asthma Management Pathway in appendix I
- f) Have at least two volunteers responsible for ensuring the protocol is followed

14.7 Schools can buy inhalers and spacers (these are enclosed plastic vessels which make it easier to deliver asthma relievers to the lungs) from a pharmaceutical supplier, provided the general advice relating to these transactions are observed. A draft letter for Schools to use has been prepared (see appendix 'J'). Schools can buy inhalers in small quantities provided it is done on an occasional basis and is not for profit. The supplier will need a request signed by the principal or head teacher (ideally on appropriately headed paper) stating:

- a) The name of the College for which the product is required;
- b) The purpose for which that product is required, and
- c) The total quantity required.

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- 14.8 Schools may wish to discuss with their community pharmacist the different plastic spacers available and what is most appropriate for the age-group in the College. Community pharmacists can also provide advice on use of the inhaler. Schools should be aware that pharmacies cannot provide inhalers and spacers free of charge and will charge for them.
- 14.9 With regard to care of the inhaler, the two named volunteers amongst College staff should have responsibility for ensuring that:
- a) On a monthly basis the inhaler and spacers are present and in working order, and the inhaler has sufficient number of doses available;
 - b) That replacement inhalers are obtained when expiry dates approach;
 - c) During an incident, if using the College's emergency spacer, then this must only be used for that child and can be given to that child for further use. It must not be used again for another child;
 - d) The plastic inhaler housing (which holds the canister) has been washed, air dried and returned to storage following use, or that replacements are available if necessary.

15.0 Emergency Procedures

- 15.1 The Self-Management Plan should clearly define what constitutes an emergency for that particular child and explain what to do, including ensuring that all relevant staff are aware of emergency symptoms and procedures.
- 15.2 As part of general risk management processes all Schools should also have arrangements in place for dealing with emergency situations. Schools should therefore take care not to solely focus on emergencies identified in the Self-Management Plan and appreciate that other emergency situations may occur.
- 15.3 All staff should be aware of the likelihood of an emergency arising and what action to take if one occurs. Back up cover should be arranged for when the member of staff responsible is absent or unavailable, this includes out of class activities. At different times of the day other staff may be responsible for children, such as lunchtime supervisors. It is important that they are also provided with training and advice. Other children should know what to do in the event of an emergency, such as, telling a member of staff.
- 15.4 Where the Head teacher/member of staff considers that hospital treatment is required in accordance with the Asthma Management Chart (see appendix 'I') the College should contact the emergency services for advice and follow it. Parents must be contacted and informed of the situation.

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15.5 If a child needs to be taken to hospital, staff should stay with the child until the parent arrives, or accompany a child taken to hospital by ambulance. Schools need to ensure they understand the local emergency services cover arrangements and that the correct information is provided for navigation systems.

16.0 Insurance

16.1 Schools buying into Halton Borough Council's insurance scheme:

Where a member of staff acting in the course of employment supports pupils with asthma at Schools, they will be indemnified by the Council's liability insurance for any claim for negligence relating to injury or loss through their actions, providing that the following criteria have been met.

- ✓ They have received full appropriate training to carry out any medical interventions for that pupil
- ✓ They have received refresher training at the required intervals
- ✓ They have used the relevant protective equipment for that purpose
- ✓ There is written parental instruction and consent
- ✓ It is made clear to non-trained staff that they should not administer asthma reliever

16.2 Schools using other insurance insurers:

- ✓ Schools not buying into HBC's insurance scheme should check with their own insurers that the same cover applies.
- ✓ Staff should have regard to any local guidance issued by appropriate health service staff.

17.0 Complaints

17.1 Should parents or pupils be dissatisfied with the support provided they should discuss their concerns directly with the College. If for whatever reason this does not resolve the issue, they may make a formal complaint via the College's complaints procedure. Making a formal complaint to the Department for Education should only occur if it comes within scope of section 496/497 of the Education Act 1996 and after other attempts at resolution have been exhausted.

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Section 3: Appendices

Appendix A

Record of Medication Administered to an Individual Child

Saints Peter and Paul Catholic College				
Name	Date	Time	Medication	Signed

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Date: APRIL 2016

RECORD OF ASTHMA (SELF) ADMINISTRATION RECORD

Name of pupil..... Dob of Pupil...../...../.....

College Name:..... Class..... Term.....

Reliever..... Spacer name Date of Expiry.....

Consent to use emergency inhaler YES/ NO (delete as appropriate)

NOTE: Consent for self- administration must be obtained in accordance with the above policy

Date of inhaler/reliever use	Time of inhaler/reliever use	Number of puffs taken	Comments

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Staff training record – Asthma Awareness

Name of College/setting	
Name	
Type of training received	
Date of training completed	/ /
Training provided by	
Profession and title	

I confirm that [name of member of staff] has received the training detailed above. I recommend that the training is annually updated [please state how often].

Trainer's signature _____

Date _____

I confirm that I have received the training detailed above.

Staff signature _____

Date _____

Suggested review date _____

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CONSENT FORM:

USE OF EMERGENCY SALBUTAMOL INHALER

[Insert College name]

Child showing symptoms of asthma / having asthma attack

1. I can confirm that my child has been diagnosed with asthma / has been prescribed an asthma reliever [delete as appropriate].
2. My child has a working, in-date asthma reliever, clearly labelled with their name, which they will bring with them to College every day.
3. In the event of my child displaying symptoms of asthma, and if their asthma reliever is not available or is unusable, I consent for my child to receive salbutamol from an emergency inhaler held by the College for such emergencies.

Signed:

Date:

Name (print).....

Child's name:
.....
.....

Class:
.....
.....

Parent's address and contact details:
.....
.....
.....
.....
.....

Telephone:

E-mail:

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LETTER TO INFORM PARENTS OF EMERGENCY SALBUTAMOL INHALER USE

Child's name:

Class:

Date:

Dear.....,

[Delete as appropriate]

This letter is to formally notify you that.....has had problems with his / her breathing today. This happened when.....

A member of staff helped them to use their asthma inhaler.

They did not have their own asthma inhaler with them, so a member of staff helped them to use the emergency asthma inhaler containing salbutamol. They were given puffs.

Their own asthma inhaler was not working, so a member of staff helped them to use the emergency asthma inhaler containing salbutamol. They were given puffs. .

Although they soon felt better, we would strongly advise that you have your seen by your own doctor as soon as possible.

Yours sincerely,

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ASTHMA MANAGEMENT IN SCHOOL

Recognising an attack:

- Increased cough
- Increased wheeze
- Increased breathlessness
- Chest feels tight – (younger children may express this as ‘tummy ache’)
- Using blue inhaler more than 4 hourly

What to do:

- Keep calm
- Give 2 puffs of the blue inhaler (1 puff at a time)
- Stay with the child at all times & observe for worsening symptoms
- If no improvement, give a further 2 puffs of the blue inhaler
- Contact parents

Recognising an asthma emergency

- Child breathing faster than usual, using tummy muscles to breath.
- Unable to speak in sentences
- Tired or pale
- Blue colour around the lips

What to do:

- Shout for help & Dial **999**
- Keep calm
- Let the child adopt a comfortable position.
- Give 2 puffs of their blue inhaler via spacer device, every 2 minutes upto 10 puffs or until help arrives (1 puff at a time)
- Stay with them at all times
- Contact parents

SIGNED ORDER FOR SCHOOLS TO USE TO ORDER EMERGENCY SALBUTAMOL INHALERS

I wish to order the following in line with The Human Medicines (Amendment No. 2) Regulations 2014):

Saints Peter and Paul Catholic College

PURPOSE OF THE SIGNED ORDER

The purpose of this signed order is to enable the College to hold stocks of salbutamol inhalers which can be supplied in an emergency by persons trained to administer them to pupils who are known to require such asthma reliever and who attend this College.

An emergency salbutamol inhaler will only be used by children, for whom written parental consent for use of the emergency inhaler has been given, who have either been diagnosed with asthma and prescribed an inhaler, or who have been prescribed an inhaler as reliever asthma reliever .

Please supply:

Salbutamol Inhaler CFC Free 100mcg MDI = [INSERT NUMBER]

**[Insert details of type and number of spacers required]*

SIGNATURE _____

PRINT NAME _____

****DESIGNATION** _____

DATE _____

** The spacer must be compatible with the brand of salbutamol inhaler supplied. Schools should discuss with their community pharmacist the different plastic spacers available and what is most appropriate for the age-group in the College.*

***The order must be signed by the principal or head teacher at the College concerned*

Leadership Team Member: Anne Cleary

Governor: Geoff Golson

Date: APRIL 2016

Further Sources of Asthma Medical Information

For further information regarding this policy contact:-

Tony Dean 0151 511 7967

Debbie Houghton 0151 511 8231

For further information regarding asthma awareness training sessions for Schools please contact:-

Margaret Gorst 0151 495 5254
(College Health Nurse)

Leadership Team Member: Anne Cleary

Governor: Geoff Golson

Date: APRIL 2016